

T A

Č R

T A
Č R



SIGMA Programme: Sub-Objective 1

Support for the Commercialisation of R&D&I+

9th Call for Proposals

CONTENT OF THE PRESENTATION

- **SIGMA Programme**

- **Important Dates and Deadlines**

- **Proof of Eligibility**

- **Conditions of the Call for Proposals**

- **Formal Requirements of the Project Proposal**

- **Evaluation Process**

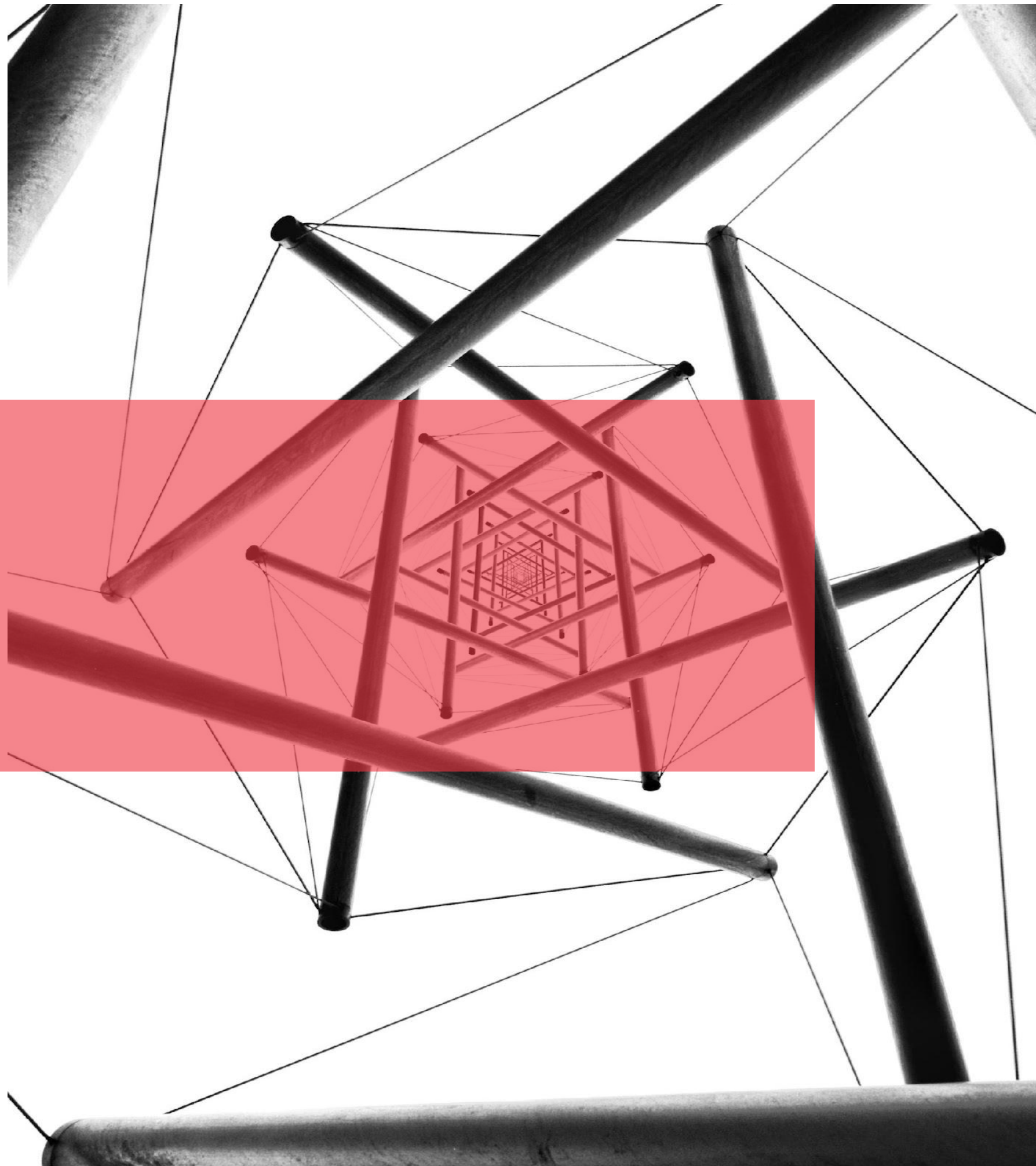
- **ISTA & HelpDesk**

- **Summary**



Questions about the call for proposals may be submitted via the Helpdesk in **Czech** or in **English**.

You can contact our regional staff at the contact points for personal or telephone consultations.



SIGMA

Programme

Programme SIGMA



Vision

- ✓ link to GAMA 2 activities, sub-programme 2 and programme SIGMA
- ✓ support for the commercialisation of breakthrough innovative solutions (product, service, etc.)
- ✓ support for the growth and development of small enterprises and start-ups based in the Czech Republic



Focus

- ✓ focus on supporting projects with the ambition to join the EIC Accelerator
- ✓ the applicant is expected to have a level of technology readiness at least at the level of laboratory verification when submitting the project proposal
- ✓ the product or service should be ready for practical use or market entry after the project realisation and its rapid expansion to other markets (EU, global)
- ✓ the call for proposals is not sector-specific



**IMPORTANT
DATES AND
DEADLINES**

&

**PROOF OF
ELIGIBILITY**

IMPORTANT DATES

25. 9. 2024

ANNOUNCEMENT
OF THE 9th CALL
FOR PROPOSALS

26. 9. 2024

—

13. 11. 2024

COMPETITION
PERIOD

14. 11. 2024

—

31. 3. 2025

EVALUATION PERIOD

April 2025

—

May 2025

START OF PROJECT
IMPLEMENTATION

CALL CLOSING TIME

13. 11. 2024

16:29:59



DEADLINE FOR SENDING A
CONFIRMATION OF
SUBMISSION IN ISTA

- **project proposal + mandatory annexes**
- sent by the applicant of the project proposal in ISTA

13. 11. 2024

23:59:59



DEADLINE FOR
SENDING

- **confirmation of submission of an electronic project proposal**
 - sent from the data box of the main applicant
- **documents of proof of eligibility**
 - sent from the data box of the main applicant

PROOF OF ELIGIBILITY

SWORN STATEMENT OF THE APPLICANT

sent by each applicant from their data box

FINANCIAL STATEMENTS

the obligation established by the Accounting Act to publish financial statements for the years **2020, 2021 and 2022**

REGISTER OF BENEFICIAL OWNERS

applicants must be registered in the register of beneficial owners by the end of the period of the submission of proposals (more information can be found [HERE](#))



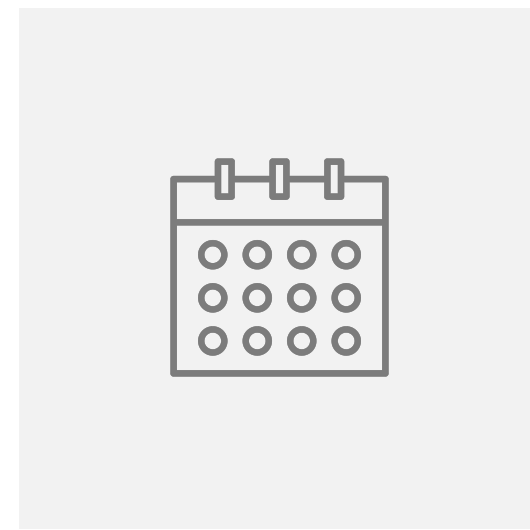
CONDITIONS OF THE 9th CALL FOR PROPOSALS

Conditions of the 9th Call for Proposals



APPLICANTS

**ENTERPRISE - small
as a sole applicant**



PROJECT DURATION

6 months

The possibility to request an extension of the project solution by 2 months during the implementation.



MAXIMUM AMOUNT

OF FUNDING PER PROJECT

730 000 CZK



MAXIMUM RATE

OF FUNDING PER PROJECT

70 %

OUTPUTS/RESULTS AND FUNDING RATE

For each project proposal, applicants must select one main output/result of type **O – other** result. The O - other result type must be the **feasibility study**. This output/result has to be submitted in **English**.

Considering that the only output/result of the project proposal is the feasibility study, all project proposals must have an **IR/ED** ratio of **100/0**. All project proposals must be stated as **100% industrial research** in this call for proposals. Industrial research has the same rate of funding as feasibility study.

Gender dimension in the content of research/innovation

Applicants are expected to assess in the project proposal whether it is relevant to consider, in the proposed innovative solution and in the feasibility study, **possible different impacts of the product, technology or service on different gender groups**. It is also necessary to describe how this aspect will be specifically taken into account in the feasibility study.

The gender dimension should be addressed to the extent that it will lead to similar positive impacts of the product, technology or service on different gender groups – in terms of **ease of use, impact on quality of life, safety**, etc. (it is also desirable to take into account other potentially disadvantageous social characteristics).

If the applicant believes that gender or sex can play no or only a marginal role in the proposed solution, this position should be **supported by sound arguments** (if this justification is factually correct, the absence of a gender dimension will not be a reason for a lower score).

Guideline [Gender Dimension in Research Content](#)

Mandatory annexes



PROJECT PROPOSAL

- max. 10 pages (A4 format, PDF format)
- in English
- recommended font size is at least 10
- each chapter in the mandatory annex must include a brief description



VIDEO

- max. 3 minutes
- in English
- functional link to a video to introduce the uniqueness of the project proposal

follow the structure

More information can be found in the document Call documentation (chapter 3.2)

T A
Č R

TQ180XXXXX
č.j.: TACR/9-48/2024

Project Proposal

9th Call for Proposals Under the SIGMA Programme - Sub-Objective 1:
Support for the Commercialisation of R&D&I+

TQ180XXXXX

Title of proposal:

Acronym of proposal:

Main applicant:

(Czech Republic)

Notification:

Please **follow the structure** of this template when preparing your Project Proposal.

Page limit: The cover page, and sections 1, 2 and 3, together must not be longer than **10 pages**. If the range is exceeded, the Project **Proposal will not be accepted** into the call for proposals. Each chapter in the mandatory annex must include a brief description.

The recommended minimum font size allowed is 10 points. The page size is A4, and it is recommended 15 mm of all margins (top, bottom, left, right) - not including any footers or headers.

The blue text serves as an instruction. You may delete it in the final version of your proposal.

Content

Executive summary	2
1. Excellence	2
1.1 Objectives	2
1.2 Differentiation from similar projects	2
2. Impact	3
2.1 Expected Impacts	3
2.2 Measures to maximise impact	3
3. Implementation	4
3.1 Work plan - Work package and deliverable	4
3.1.1 Work package description of the Feasibility Study	4
3.2 Management structure and Project team as a whole	4

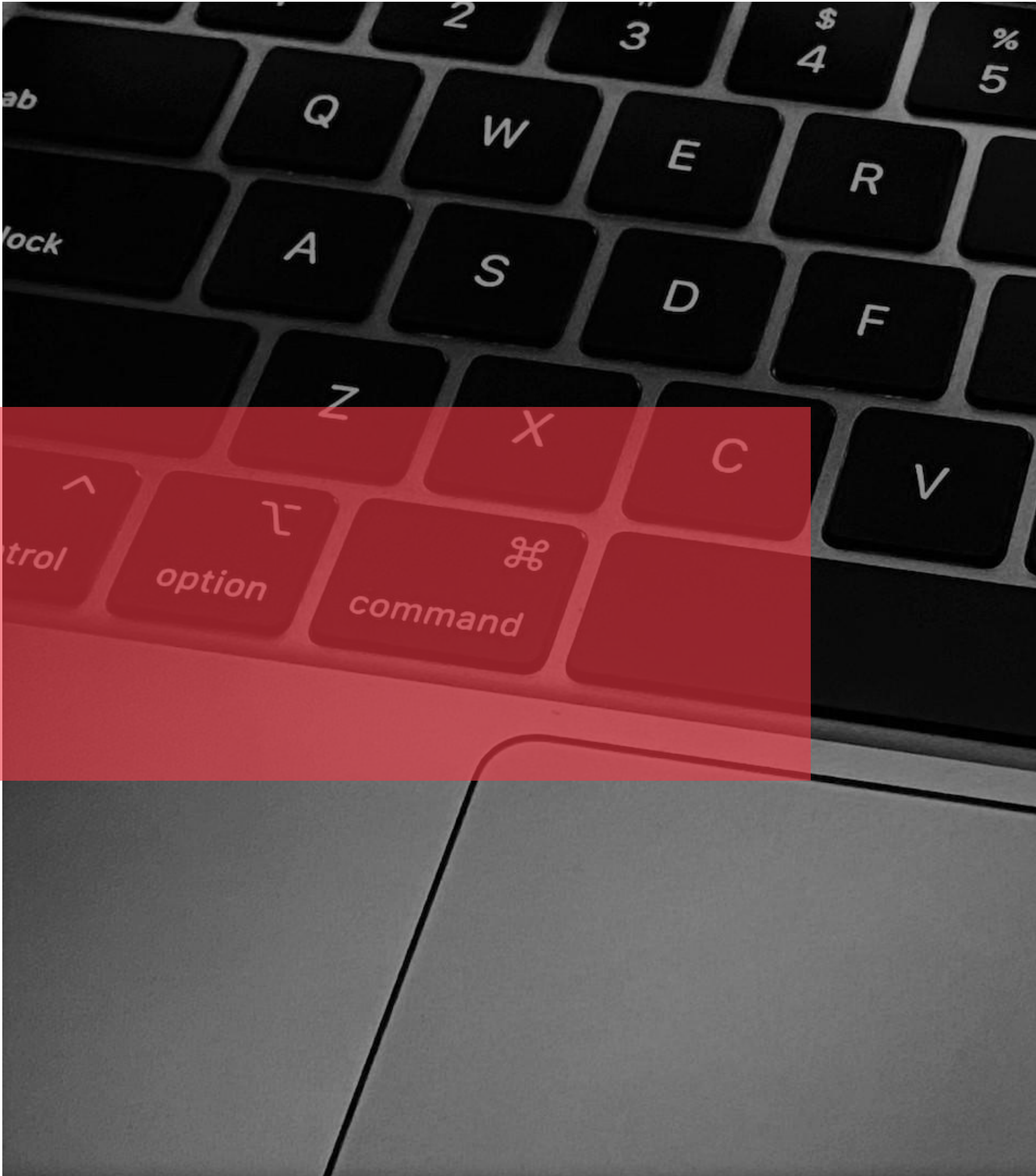
Technologická
agentura
České republiky

Evropská 1692/37, 160 00 Praha 6
+420 234 611 111
info@tacrcz, www.tacrcz

IČ: 72050365
Datová schránka: aft9xp

EVALUATION PROCESS





Information system of the TA CR & HELPDESK

Project Proposal Submission in ISTA

Information system ISTA - new system SISTA or "Why we do it"

- ✓ first fill in the **duration of the project proposal** and **add applicants**
- ✓ **share** the project proposal with colleagues
- ✓ use the **help system**
- ✓ continuously **check**



Project proposal

Project proposal overview | 1. IDENTIFICATION DETAILS | 2. APPLICANTS | 3. PR

Tree | Project proposal preview | → Check | Project proposal data XML

Project authorization

User account
Martin Pazdera (martin.pazdera@tacr.cz)

→ Project rights

for new applicants:
návod

„jak založit účet
v informačním
systému“



The project proposal withdrawn in ISTA

The project proposal may be withdrawn (e.g., in the case of a need to modify or supplement an already submitted project proposal) by the owner of the project proposal in ISTA. After submitting the project proposal, the owner of the project proposal will see the “Withdraw the Project Proposal” button in the PROJECT DRAFT SUMMARY tab. This step cancels the submission of the project proposal.

- ✓ For proper submission, it is necessary to send the project proposal again in ISTA
- ✓ Then generate a confirmation of the submission of the project proposal
- ✓ Send it to the TA CR data box

The screenshot displays the 'Project proposal' interface in ISTA. At the top, there is a navigation bar with tabs for 'Project proposal overview', '1. IDENTIFICATION DETAILS', '2. APPLICANTS', '3. PROJECT INTRODUCTION', '4. PROJECT TEAM', '5. OUTPUTS/RESULTS', '6. FINANCIAL PLAN', '7. ADDITIONAL INFORMATION', and '8. ANNEXES'. Below the navigation bar, the 'Project proposal overview' tab is active, showing details for a project with code 'TQ04' and title 'SIGMA'. The proposal state is 'Submitted', with a submission deadline of '17.05.2023 16:30:00' and a last activity on '12.03.2023 18:26:28' by '(tester)'. A row of buttons is visible: 'Tree', 'Project proposal preview', 'Check', 'Project proposal data XML', and 'Withdrawal of a project proposal'. The 'Withdrawal of a project proposal' button is highlighted with a yellow border. Below this, there is a 'Project authorization' section with a table showing the user account 'tester (tester)' and their authorization as 'Owner'. A 'Project rights' button is located at the bottom left of the authorization section.

User account	Authorization
tester (tester)	Owner

ISTA - 3. PROJECT INTRODUCTION/Factual focus of the project proposal

Project proposal Zavřít ↻

Přehled návrhu projektu | 1. IDENTIFICATION DETAILS | 2. APPLICANTS | **3. PROJECT INTRODUCTION** | 4. PROJECT TEAM | 5. OUTPUTS/RESULTS | 6. FINANCIAL PLAN | 7. ADDITIONAL INFORMATION | 8. ANNEXES

Factual focus of the project proposal | Definition of the project Edit




Annexes ?

Project proposal template ? [Project proposal](#)

Project proposal

The list contains no data. Add

Objectives of the project and relevance to the programme

Project objectives in Czech language   ?	Project objectives in Czech language
Project objectives in English language  ?	Project objectives in English language
Fulfillment of the objectives of the programme and of the call for proposals ?	Fulfillment of the objectives of the programme and of the call for proposals?
The zero variant and the incentive effect ?	The zero variant and the incentive effect?
Project video presenantion ?	Project video presenantion?
Gender dimension in research content ?	Gender dimension in research content



Research data ?




Research data ? **Research data?**



WHAT TO BE AWARE IN ISTA


Project proposal

Project proposal overview | **1. IDENTIFICATION DETAILS** | 2. APPLICANTS | 3. PROJECT INTRODUCTION | 4. PROJECT TEAM | 5. OUTPUTS/RESULTS | 6. FINANCIAL PLAN | 7. ADDITIONAL INFORMATION | 8. ANNEXES

Project identification code   *Nezadáno*

Project title in Czech language    *Nezadáno*

Project title in English language   *Nezadáno*

Project title - acronym  *Nezadáno*



The data will be exported to Information System R&D IS



The data will be exported to the binding parameters

Project duration

Start of the project    *Nezadáno*

Completion of the project    *Nezadáno*

Call for proposals identification  *Nezadáno*

Funding programme identification   *Nezadáno*

HELPDESK



 Vyhledat položky

Často kladené dotazy (FAQ)

[Obecné FAQ k veřejným soutěžím](#)

[THÉTA 2 - 2. veřejná soutěž](#)

[SIGMA - 9. veřejná soutěž DC1 \(Podpora komercializace VaVal+\)](#) [Realizace projektů](#)

- Chci podat návrh projektu do 9. VS SIGMA - DC1, jak mám začít?
- Kdo může být uchazečem v 9. VS SIGMA - DC1?

[Více témat »](#)

[Projekty v implementaci](#)

[Podpisy smluv](#)

- Kdy se mají odevzdat zprávy o implementaci?
- Kdy budu moci vyplňovat zprávu o implementaci?

- Můj projekt byl podpořen. Co mám teď udělat?
- Jak máme zaslat dokumenty prokazující způsobilost pro řešení projektu?

[Více témat »](#)

[Více témat »](#)

[Uznatelnost nákladů](#)

[Návod k založení ticketu](#)

- Máme dotaz na uznatelnost nákladu.
- Je možné vykázat náklady na služební vozidlo v přímých nákladech projektu?

- Návod pro založení dotazu

[Více témat »](#)

HELPDESK & FAQ



Questions may be submitted via the Helpdesk
www.helpdesk.tacr.cz



Possibility to contact our regional staff at the [contact points](#)

FREQUENTLY ASKED QUESTIONS (FAQ)

Helpdesk English

Technologická agentura ČR > Helpdesk > Knowledgebase

Search for articles

Knowledgebase

[Obecné FAQ k veřejným soutěžím](#)

[SIGMA - 2. veřejná soutěž DC2 \(Začínající výzkumníci/výzkumnice\)](#)

- Jsou někde zveřejněny odpovědi na dotazy, které byly podány na webináři k 2. VS SIGMA - DC2 (začínající výzkumník/výzkumnice)?
- Chci podat návrh projektu do 2. VS SIGMA - DC2 (začínající výzkumník/výzkumnice), jak mám začít?

[More topics »](#)

[SIGMA - 3. veřejná soutěž DC1 \(podpora komercializace VaVal+\)](#) [Realizace projektů](#)

- Chci podat návrh projektu do 3. VS SIGMA - DC1, jak mám začít?
- Kdo může být uchazečem v 3. VS SIGMA - DC1?

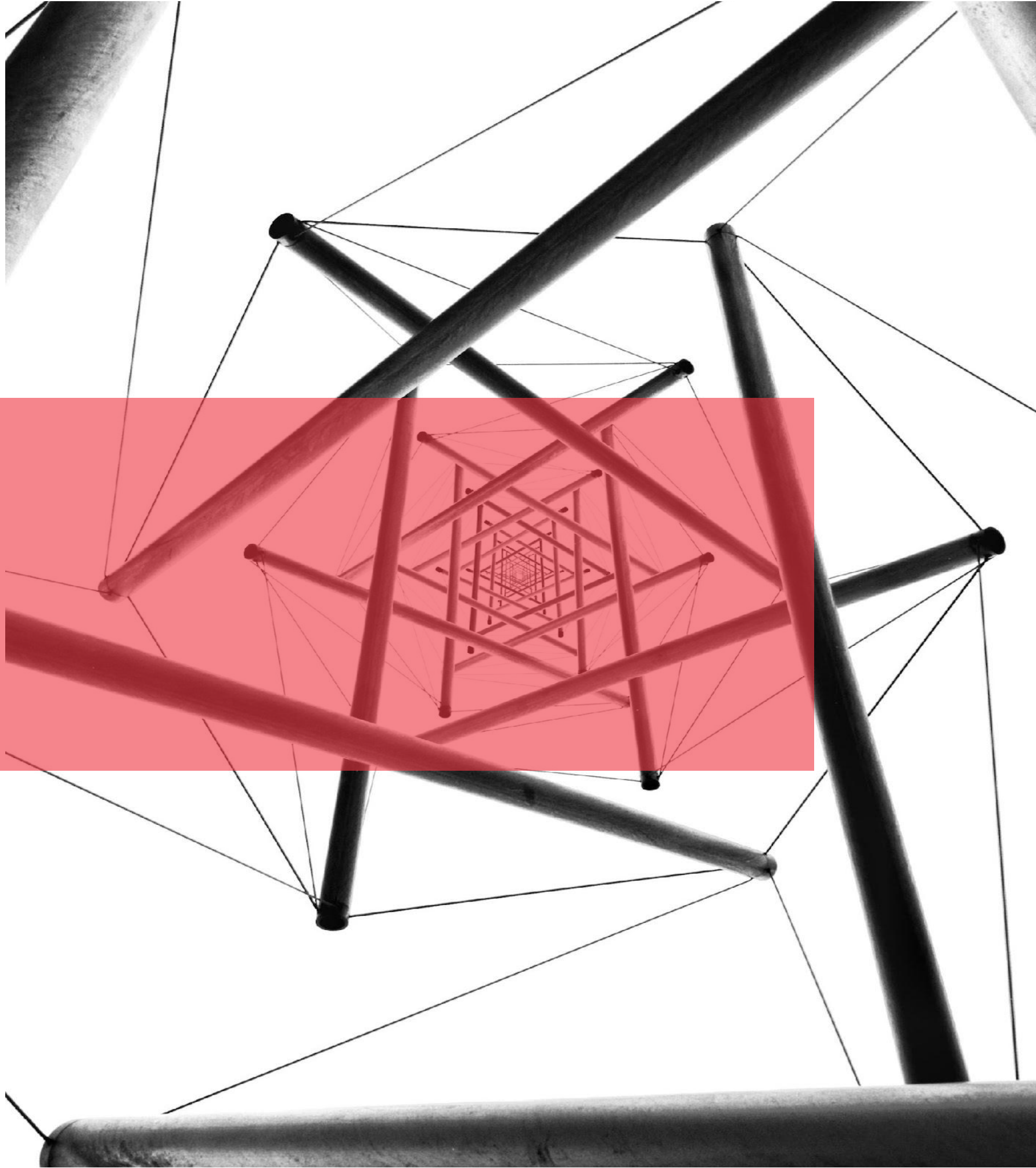
[Submit a ticket](#)



Submit a ticket
Submit a new issue to a department



View existing tickets
View tickets you submitted in the past



SUMMARY

WHAT TO LOOK OUT FOR

- the project proposal (in ISTA) is to be completed in English;
- the main applicant, a small enterprise, shall handle the project independently and may submit only 1 project proposal;
- applicant who has not submitted any project proposal or has submitted a project proposal but has not been accepted in any case and has not progressed further to the evaluation in the following calls for proposals: The 4th GAMA 2 programme, sub-programme 2; The 3rd and 6th SIGMA - DC1 programme (Support for Commercialisation of R&D&I+).
- 2 mandatory annexes: Project proposal and three minutes video;
- one main deliverable O among the deliverables “others” in the form of a feasibility study;
- to define any duplication - the project proposal or part of it is the subject of another project proposal or another research project application or already supported;
- proof of eligibility - sworn statement of the applicant; financial statements 2020, 2021, 2022; records of beneficial owners;
- ensure registration of the beneficial owners by the deadline for the announcement of the results of the call for proposals (13 November 2024);
- justification of cost in ISTA;
- calculating the average work time on a project in ISTA - the average annual work time is obtained by adding up all the work times for the relevant months and dividing the result by twelve.



DOCUMENTS UNITED WITH AN ANNOUNCEMENT

CALL DOCUMENTATION

- [Zadávací dokumentace](#)
- [Call documentation](#)
- [Příloha č. 1 - Project proposal](#)
- [Příloha č. 2 - Hodnoticí proces](#)
- [Annex No. 2 - Evaluation process](#)

RELATED DOCUMENTATION AND FORMS

- [Všeobecné podmínky v8](#)
- [General Terms and Conditions v8](#)
- [Smlouva o poskytnutí podpory](#)
- [Čestné prohlášení za uchazeče/Sworn Statement of the Applicant](#)
- [Výzkumná data a otevřený přístup k výstupům/výsledkům](#)
- [Research data and open access to outputs – results](#)
- [Plán správy dat - TA ČR](#)
- [Data Management Plan – TA CR](#)
- [Plán správy dat - Horizont Evropa](#)
- [Genderová dimenze v obsahu výzkumu - SIGMA](#)
- [Gender dimension in research content SIGMA](#)

SUPPLEMENTARY DOCUMENTATION

- [Program SIGMA](#)
- [Programme SIGMA](#)
- [Karty tematických oblastí RIS3 strategie ČR](#)
- [Povinná publicita podpořených projektů TA ČR](#)
- [Použití anglického a českého jazyka v realizaci](#)

MANUALS

- [Uživatelská příručka k definici malých a středních podniků](#)
- [User's guide to the definition of SMEs](#)
- [Obecná příručka pro hodnotitele](#)
- [General guide for evaluators](#)



CONSULTATION

In case you do not find the answer to your questions in this presentation / in the [documents](#) related to the announcement of this call / in the [Frequently Asked Questions on 9th call](#) / in [General Frequently Asked Questions](#) or on the [HELPdesk](#), it is possible to use the regional contact points of the TA ČR for personal consultation.

Links to the individual regional contact points [HERE](#).

T A
Č R

www.tacr.cz